ANNEX "A"

KEPWEALTH PROPERTY PHILS., INC.

Procedures and Requirements for Voting and Participation in the 2025 Annual Stockholders' Meeting

KEPWEALTH PROPERTY PHILS., INC (the "Company") will conduct the 2025 Annual Stockholders' Meeting scheduled on 09 July 2025 at 8:00 AM by remote communication and will conduct electronic voting *in absentia*. Only stockholders of record as of 19 June 2025 are entitled to participate and vote in the 2025 ASM.

The Company has adopted the following procedures and requirements to enable its stockholders to participate and vote in the 2025 ASM.

I. ONLINE REGISTRATION STEPS AND REQUIREMENTS

A. Stockholders may register from 9:00 AM of 18 June 2025 until 5:00 PM of 29 June 2025 to signify his/her/its intention to participate in the 2025 ASM by remote communication. The registration steps and requirements are available at the Company's website: https://kepwealth.com.

B. To register, stockholders shall submit the following requirements to the Office of the Corporate Secretary via email at asm@kepwealth.com:

B.1 For Individual Stockholders –

(i) Scanned copy of stock certificate issued in the name of the individual stockholder;
(ii) Valid email address and active contact number;
(iii) Scanned copy of valid government-issued identification card; and
(iv) Recent photo of stockholder.

B.2 For Stockholders with Joint Accounts –

(i) Authorization letter signed by all stockholders indicating the name of the person authorized to cast the votes;
(ii) Scanned copy of stock certificate issued in the name of the joint stockholders;
(iii) Valid email address and active contact number of the authorized stockholder;
(iv) Scanned copy of valid government-issued identification card of the authorized stockholder; and
(v) Recent photo of the authorized stockholder.

B.3 For Corporate Stockholders –

(i) Secretary's Certificate attesting to the authority of the representative to vote the shares on behalf of the corporate stockholder;
(ii) Scanned copy of stock certificate issued in the name of the corporate stockholder;
(iii) Valid email address and active contact number of authorized representative; and
(iv) Valid government-issued identification card of authorized representative.

B.4 For Stockholders under PCD Participant/Brokers Account or holding 'Scripless Shares'-

Stockholders should coordinate with their broker on how they can register and participate in the meeting and submit the following:

(i) Broker's Certification on the stockholder's number of shareholdings;
(ii) Sub-proxy issued by broker;
(iii) Valid email address and active contact number of the stockholder;
(iv) Scanned copy of valid government-issued identification card of stockholder; and
(v) Recent photo of stockholder.

C. The documents submitted will then be verified by the Office of the Corporate Secretary. The validation process will be completed by the Company no later than three (3) business days from the stockholder's receipt of an email from the Company acknowledging receipt of the stockholder's registration documents. Once validated, the stockholder will receive an email that his/her/its account has been verified and shall provide instructions for the stockholder's access to the Company's electronic voting and to access the ASM livestreaming link.

II. VOTING BY BALLOT OR PROXY

A. For individual stockholders holding certificated shares of the Company – Download the ballot or proxy form that is available at https://kepwealth.com.

B. For corporate stockholders - Download the ballot or proxy form that is available at https://kepwealth.com. A copy of the duly signed and notarized Secretary's Certificate must be submitted together with the ballot or proxy form. A sample Secretary's Certificate is available at https://kepwealth.com.

C. For stockholders holding 'scripless' shares, or shares held under a PCD Participant/Broker – Stockholders are advised to coordinate with their brokers for the execution of this type of ballot or proxy.

D. General Instructions on Voting by Proxy:

(1) Download and fill up the appropriate ballot or proxy form. Follow the instructions on how to cumulate or allocate votes in the election of directors.

(2) Send the scanned copy of the duly executed ballot or proxy form by email to asm@kepwealth.com.

(3) **Deadline for the submission of ballots and proxies is on 5:00 PM of 29 June 2025**.

(4) Validation of proxies will be on 04 July 2025.

III. PARTICIPATION BY REMOTE COMMUNICATION

A. The link to the online annual stockholders' meeting will be sent to the registered stockholder through his/her/its e-mail address.

B. Only duly registered stockholders will be included in determining the existence of a quorum.

C. Duly registered stockholders may send their questions and/or comments prior to the ASM through email at asm@kepwealth.com. The deadline for submitting questions shall be at 5:00 PM of 04 July 2025.

D. The proceedings during the 2025 ASM will be recorded.

For any clarifications, please contact the Office of the Corporate Secretary via email at asm@kepwealth.com.